

**Maple Grove Township
Monthly Board of Trustees Meeting
Regular Monthly Meeting
Agenda
May 19th 2025 | 7:00pm
Township Hall - 17010 Lincoln Road, New Lothrop MI 48616**

- 1. Call to Order**
- 2. Approval of minutes**
- 3. Reports**
- 4. Old Business-**
 - **Diamond Lynx rental of park**
 - **Bathroom hall renovations**
 - **Moving inspectors to contractor status**
 - **Cell Phone tower**
 - **Township website**
 - **Earned Sick Time Act**
- 5. New Business-**
 - **Wording on tax bill**
 - **Appoint Joe Erhardt to Parks representative**
 - **Mutual Aid Resolution**
 - **DNR Grant Resolution**
 - **Purchasing Resolution**
 - **Resolution for adding bank accounts**
 - **Michigan Township Participating Plan**
- 6. Public comment**
- 7. Approval of bills**
- 8. Adjournment**

Maple Grove Township Board Meeting Minutes

Meeting Date: ^{2025/04/14}~~2025/03/17~~ Presented by: Tish Yaros - Clerk

Regular meeting called to order at 7:00 p.m by Supervisor Peterman.

Opening - Pledge of Allegiance.

Members Present: Supervisor Peterman, Treasurer Jaster, Clerk Yaros, Trustee Erhardt and Trustee Ebenhoeh.

Staff: Deputy Clerk/Zoning Administrator Kirk Yaros, Deputy Clerk Jaster, Fire Chief Tallon, Assistant Dawn

Moved by Supervisor Peterman, seconded by Trustee Ebenhoeh to approve the minus of the Regular Board Meeting March 17, 2025.

Vote: Yeas - 5 Nays - 0 Motion Passed.

Fire Chief reported on testing, training and state of equipment in the Fire Hall. The Assistant Chief position has been posted. There are now 3 new firefighters added to the Fire department.

Zoning Administrator Yaros discussed the properties being worked on around the township including storage pods and burned out buildings in the township.

Moved by Ebenhoeh, seconded by Erhardt to table the Master Plan discussion for 1 month. After some discussion and more information, the vote continued.

Vote: Yeas - 0 Nays - 0 Motion Failed.

Moved by Ebenhoeh, seconded by Supervisor Peterman to approve Resolution 2024-04-01 Authorizing Master Plan Distribution and Board of Trustees Adoption of Master Plan.

Vote: Yeas - 5 Nays - 0 Motion Passed.

Treasurer Jaster settled taxes with the County. Needs to close out ARPA reporting by April 30th. Looks to redistribute duties previously done by past treasurers to the Clerk, Supervisor Peterman will inquire with our Legal Council.

Clerk Yaros discussed moving all payroll employees to being paid in arrears. With the ESTA in place, we are potentially in violation of the Wage & Hour law and several positions will need to have additional compensation added to their pay to correct this potential violation. Discussed the changes with elections and the executive order from President Trump. Discussed that with the additional Treasurer duties, payroll will need to be outsourced at a cost to the Township and Supervisor Peterman will finish the process to migrate our webpage to the new page.

Trustee Erhardt reviewed the Hall Custodian duties and will add external maintenance to the list.

Supervisor Peterman discussed charging Diamond Links for using the park. Set the board meeting dates for the 3rd Monday of the Month - dates will be posted on the webpage. Bishop Road Culvert will be delivered on 4/26 and installed. Discussed a cell phone tower on East road between Chesaning and Gary. Started discussion on replacing the Fire Department truck that will take us out of compliance in 2028, will work on a build sheet.

Motion by Peterman to amend the budget for \$200 from 101-701-957 (Zoning Training) to 101-701-955 (Zoning Misc.) for Fiscal Year 2024/25 to cover a badge that was ordered for A. Garcia, seconded by Treasurer Jaster.

Vote: Yeas - 5 Nays - 0 Motion Passed.

Motion by Peterman to amend the budget for \$937.50 from 101-xxx (Fund Balance) to 101-751-801-002 (Grant Writer) for Fiscal Year 2024/25 and \$3,000 from 101-xxx (Fund Balance) to 101-751-801-002 (Grant Writer) for Fiscal Year 2024/25 for a total of \$3,937.50 to cover excess costs incurred by Grant Writer, seconded by Trustee Erhardt.

Vote: Yeas - 5 Nays - 0 Motion Passed.

Public Comment: Opened at 8:48 p.m., closed at 8:56 p.m.

A question arose about who the General Contractor is for the Hall Bathroom upgrade and that anything over \$600 in remodeling must by law have a certified GC. Discussed the Build sheet for the Fire Truck. The community thanked the Fire Department for their work and all their workers especially during this last round of storms.

Moved by Clerk Yaros, seconded by Trustee Ebenhoeh to approve the payment of Checks numbered 21531 thru 21568, noting that check number 21530 was destroyed, for a total of \$41,363.82.

Vote: Yeas - 5 Nays - 0

Moved by Supervisor Peterman, seconded by Trustee Ebenhoeh to adjourn the meeting at 8:57 p.m..

Vote: Yeas - 5 Nays - 0

Bank Code	Description	Beginning Balance 03/01/2025	Total Debits	Total Credits	Ending Balance 04/30/2025
ARPA 101	ARPA FUND 0573 GENERAL FUND	0.00	95.68	95.68	0.00
	ARPA FUND 0573	<u>0.00</u>	<u>95.68</u>	<u>95.68</u>	<u>0.00</u>
CDARS 101	CDARS INVESTMENT CD GENERAL FUND	300,000.00	202,102.56	101,052.56	401,050.00
	CDARS INVESTMENT CD	<u>300,000.00</u>	<u>202,102.56</u>	<u>101,052.56</u>	<u>401,050.00</u>
FIRE 101	FIRE CHECKING 2170 GENERAL FUND	10,895.02	10,272.24	10,504.93	10,662.33
	FIRE CHECKING 2170	<u>10,895.02</u>	<u>10,272.24</u>	<u>10,504.93</u>	<u>10,662.33</u>
GEN 101	MAIN CHECKING 0321 GENERAL FUND	78,428.09	347,488.47	426,577.57	(661.01)
	MAIN CHECKING 0321	<u>78,428.09</u>	<u>347,488.47</u>	<u>426,577.57</u>	<u>(661.01)</u>
JUMBO 101	INVESTMENT CD GENERAL FUND	180,425.00	636.16	0.00	181,061.16
	INVESTMENT CD	<u>180,425.00</u>	<u>636.16</u>	<u>0.00</u>	<u>181,061.16</u>
MGS AV 101	MG SAVINGS SHADOW 9530 GENERAL FUND	197,446.85	372,203.70	369,050.00	200,600.55
	MG SAVINGS SHADOW 9530	<u>197,446.85</u>	<u>372,203.70</u>	<u>369,050.00</u>	<u>200,600.55</u>
MM124 101	EXTERNAL CHECKING - 1244 GENERAL FUND	52,208.96	52,208.96	104,417.92	0.00
	EXTERNAL CHECKING - 1244	<u>52,208.96</u>	<u>52,208.96</u>	<u>104,417.92</u>	<u>0.00</u>
TAX 703	TAX FUND CHECKING 1840 CURRENT TAX COLLECTION FUND	75,293.32	1,609.56	76,405.94	496.94
	TAX FUND CHECKING 1840	<u>75,293.32</u>	<u>1,609.56</u>	<u>76,405.94</u>	<u>496.94</u>
	TOTAL - ALL FUNDS	<u>894,697.24</u>	<u>986,617.33</u>	<u>1,088,104.60</u>	<u>793,209.97</u>

NUMBER	DESCRIPTION	2025-26 APPROVED BUDGET	2025-26 ACTIVITY	2025-26 APPROVED AMT CHANGE
pt 000				
1-000-402.000	TAX - TOWNSHIP LOCAL OPERATING P	90,000.00		90,000.00
1-000-402.001	TAX - TOWNSHIP ADMIN FEE (SET) \$2.5	3,600.00		3,600.00
1-000-405.000	TRASH COLLECTION REVENUE	210,100.00		210,100.00
1-000-447.000	TAX - TOWNSHIP ADMIN FEE SUMMER &	41,000.00		41,000.00
1-000-447.001	TAX - TOWNSHIP ADMIN PENALTY		1,466.55	(1,466.55)
1-000-447.002	TAX - TOWNSHIP ADMIN INTEREST			
1-000-451.002	SP ASSES - MISTEQUAY LGT	1,680.00		1,680.00
1-000-476.000	BUILDING PERMIT	2,000.00	45.00	1,955.00
1-000-477.000	CATV FRANCHISE	12,600.00		12,600.00
1-000-478.000	DOG LICENCE FEES			
1-000-479.000	STATE LIQUOR LICENS			
1-000-491.000	MECHANICAL PERMITS	1,200.00		1,200.00
1-000-491.001	PLUMBING PERMITS	500.00		500.00
1-000-493.000	ELECTRICAL PERMITS	2,000.00		2,000.00
1-000-494.000	SEPTIC PERMITS			
1-000-495.000	LAND DIVISION			
1-000-496.000	POND PERMITS			
1-000-528.000	FEDERAL GRANT - OTHER			
1-000-546.000	RIGHT OF WAY MAINT.			
1-000-573.000	LOCAL COMMUNITY STABILIZATION SHA			
1-000-574.000	STATE SALES TAXES	305,000.00	47,512.00	257,488.00
1-000-576.000	ELECTION REIMBURSMT			
1-000-657.000	ORDINANCE FEES			
1-000-665.000	INTEREST EARNED	12,000.00	436.06	11,563.94
1-000-667.000	PARK RENTAL			
1-000-667.001	HALL RENTAL	15,000.00	1,250.00	13,750.00
1-000-671.000	CEMETERY PLOTS			
1-000-673.000	MISCELLANEOUS			
1-000-674.000	DONATIONS - FIRE DEPT			
1-000-674.001	DONATIONS - PARK			
1-000-699.000	TRANSFER IN			
1-000-995.000	TRANSFERS OUT			
T OF REVENUES/APPROPRIATIONS - 000 -		696,680.00	50,709.61	(645,970.39)
pt 101 - TOWNSHIP BOARD				
1-101-703.000	SALARY	8,400.00	1,400.00	7,000.00
1-101-715.000	SOCSEC/MEDICARE TWP SHARE	800.00	107.10	692.90
1-101-716.000	401K TWP SHARE	1,200.00	133.34	1,066.66
1-101-717.000	LIABILITY INS.			
1-101-861.000	MILEAGE	50.00		50.00
1-101-955.000	MISCELLANEOUS			
1-101-957.000	DUES/TRNG/CONV/SCHOOLS/SEMINARS	1,000.00		1,000.00
T OF REVENUES/APPROPRIATIONS - 101 - TOWNSHIP BOAR		(11,450.00)	(1,640.44)	9,809.56
pt 171 - SUPERVISOR				
1-171-703.000	SALARY	18,000.00	3,000.00	15,000.00
1-171-715.000	SOCSEC/MEDICARE TWP SHARE	1,400.00	229.50	1,170.50
1-171-716.000	401K TWP SHARE	600.00	50.00	550.00
1-171-861.000	MILEAGE	200.00		200.00
1-171-955.000	MISCELLANEOUS	50.00		50.00
1-171-957.000	DUES/TRNG/CONV/SCHOOLS/SEMINARS	250.00		250.00
T OF REVENUES/APPROPRIATIONS - 171 - SUPERVISOR		(20,500.00)	(3,279.50)	17,220.50
pt 210 - OFFICE				
1-210-704.000	FOIA COORDINATOR	500.00		500.00
1-210-704.002	SECRETARIAL SALARY	12,350.00	709.75	11,640.25
1-210-704.006	OFFICE MANAGER	7,000.00	427.50	6,572.50
1-210-715.000	SOCSEC/MEDICARE TWP SHARE	1,400.00	87.00	1,313.00
1-210-716.000	401K TWP SHARE	600.00	100.00	500.00
1-210-717.000	LIABILITY INS.	45,000.00	43,002.00	1,998.00
1-210-718.000	WORKERS COMP	8,500.00		8,500.00
1-210-727.000	OFFICE SUPPLIES	1,500.00	910.91	589.09
1-210-850.000	PAGER/PHONE/INTERNET/RADIO	3,500.00	205.29	3,294.71
1-210-861.000	MILEAGE	100.00		100.00
1-210-900.000	NOTICES, EXPENSES, PRINTING	100.00		100.00
1-210-930.000	MAINTENANCE	5,000.00		5,000.00
1-210-933.000	GIS	3,500.00		3,500.00
1-210-955.000	MISCELLANEOUS	100.00		100.00
1-210-957.000	DUES/TRNG/CONV/SCHOOLS/SEMINARS	2,100.00		2,100.00
T OF REVENUES/APPROPRIATIONS - 210 - OFFICE		(91,250.00)	(45,442.45)	45,807.55
pt 211 - ARPA				
1-211-955.001	ARPA		143.32	(143.32)
T OF REVENUES/APPROPRIATIONS - 211 - ARPA			(143.32)	(143.32)
pt 215 - CLERK				
1-215-703.000	SALARY	22,660.00	3,776.66	18,883.34

er: TISH
 : Maple Grove Twp

Fund: 101 GENERAL FUND

NUMBER	DESCRIPTION	2025-26 APPROVED BUDGET	2025-26 ACTIVITY	2025-26 APPROVED AMT CHANGE
pt 215 - CLERK				
1-215-704.001	SALARY - DEPUTY	4,500.00	750.00	3,750.00
1-215-708.000	REIMBURSEMENTS-OTHER			
1-215-715.000	SOCSEC/MEDICARE TWP SHARE	2,000.00	346.29	1,653.71
1-215-716.000	401K TWP SHARE	600.00	250.00	350.00
1-215-861.000	MILEAGE	500.00		500.00
1-215-900.000	NOTICES, EXPENSES, PRINTING	200.00		200.00
1-215-955.000	MISCELLANEOUS	100.00		100.00
1-215-957.000	DUES/TRNG/CONV/SCHOOLS/SEMINARS	500.00	50.00	450.00
T OF REVENUES/APPROPRIATIONS - 215 - CLERK		(31,060.00)	(5,172.95)	25,887.05
pt 223 - AUDITOR				
1-223-801.000	FINANCIAL INTERNAL AUDITOR	4,000.00		4,000.00
T OF REVENUES/APPROPRIATIONS - 223 - AUDITOR		(4,000.00)		4,000.00
pt 228 - IT SERVICES				
1-228-704.007	IT SERVICES	1,500.00	919.00	581.00
1-228-705.001	DOMAIN RENEWAL	250.00		250.00
1-228-705.002	EMAIL HOSTING	900.00	210.61	689.39
1-228-705.003	HARDWAR/SOFTWARE SUPPLS	500.00		500.00
1-228-705.007	WORDPRESS HOSTING	3,500.00	203.88	3,296.12
1-228-705.009	PRINTING SERVICES	1,300.00		1,300.00
1-228-801.006	SOFTWARE LICENSING	3,000.00	3,228.94	(228.94)
1-228-801.007	COMPUTER REPAIRS	200.00		200.00
T OF REVENUES/APPROPRIATIONS - 228 - IT SERVICES		(11,150.00)	(4,562.43)	6,587.57
pt 247 - BOARD OF REVIEW				
1-247-704.003	BOARD OF REVIEW	2,400.00		2,400.00
1-247-715.000	SOCSEC/MEDICARE TWP SHARE	400.00		400.00
1-247-861.000	MILEAGE	100.00		100.00
1-247-900.000	NOTICES, EXPENSES, PRINTING	1,200.00	60.75	1,139.25
1-247-955.000	MISCELLANEOUS			
1-247-957.000	DUES/TRNG/CONV/SCHOOLS/SEMINARS	250.00		250.00
T OF REVENUES/APPROPRIATIONS - 247 - BOARD OF REVI		(4,350.00)	(60.75)	4,289.25
pt 253 - TREASURER				
1-253-703.000	SALARY	17,000.00	2,833.34	14,166.66
1-253-704.001	SALARY - DEPUTY	4,000.00	666.66	3,333.34
1-253-715.000	SOCSEC/MEDICARE TWP SHARE	1,700.00	267.75	1,432.25
1-253-716.000	401K TWP SHARE	600.00	66.67	533.33
1-253-861.000	MILEAGE	100.00		100.00
1-253-900.000	NOTICES, EXPENSES, PRINTING	13,000.00		13,000.00
1-253-955.000	MISCELLANEOUS	50.00		50.00
1-253-957.000	DUES/TRNG/CONV/SCHOOLS/SEMINARS	600.00	130.00	470.00
T OF REVENUES/APPROPRIATIONS - 253 - TREASURER		(37,050.00)	(3,964.42)	33,085.58
pt 257 - ASSESSOR				
1-257-801.008	ASSESSING SERVICES	15,600.00	2,600.00	13,000.00
T OF REVENUES/APPROPRIATIONS - 257 - ASSESSOR		(15,600.00)	(2,600.00)	13,000.00
pt 262 - ELECTIONS				
1-262-703.000	SALARY	3,000.00	1,292.00	1,708.00
1-262-709.000	FICA, MEDICARE/RETIREMENT - TWP S	300.00		300.00
1-262-715.000	SOCSEC/MEDICARE TWP SHARE	100.00		100.00
1-262-727.000	OFFICE SUPPLIES	3,000.00	529.11	2,470.89
1-262-802.001	CONT SVC - EARLY VOTING CENTER	5,500.00		5,500.00
1-262-861.000	MILEAGE	300.00	54.60	245.40
1-262-900.000	NOTICES, EXPENSES, PRINTING	300.00	65.75	234.25
1-262-930.000	MAINTENANCE	650.00		650.00
1-262-955.000	MISCELLANEOUS	500.00		500.00
1-262-971.000	ELECTION EQUIPMENT	1,000.00		1,000.00
T OF REVENUES/APPROPRIATIONS - 262 - ELECTIONS		(14,650.00)	(1,941.46)	12,708.54
pt 265 - TOWNSHIP HALL & PROPERTY				
1-265-715.000	SOCSEC/MEDICARE TWP SHARE	300.00		300.00
1-265-727.000	OFFICE SUPPLIES			
1-265-727.001	TOWNSHIP HALL SUPPLIES	1,000.00		1,000.00
1-265-801.001	CUSTODIAL SERVICES	4,200.00		4,200.00
1-265-920.000	UTILITIES - TWP HALL	6,500.00	1,054.53	5,445.47
1-265-920.001	LIGHTING - TWP PROP	3,000.00	535.63	2,464.37
1-265-930.000	MAINTENANCE	125,000.00	(1,361.65)	126,361.65
1-265-964.000	HALL DEPOSIT RETURN			
T OF REVENUES/APPROPRIATIONS - 265 - TOWNSHIP HALL		(140,000.00)	(228.51)	139,771.49
pt 266 - LEGAL/ATTORNEY				
1-266-803.001	ATTORNEY FEES	15,000.00	3,204.50	11,795.50
T OF REVENUES/APPROPRIATIONS - 266 - LEGAL/ATTORNE		(15,000.00)	(3,204.50)	11,795.50

NUMBER	DESCRIPTION	2025-26 APPROVED BUDGET	2025-26 ACTIVITY	2025-26 APPROVED AMT CHANGE
pt 336 - FIRE				
1-336-703.000	SALARY	8,400.00	2,100.00	6,300.00
1-336-703.005	CHIEF LONGEVITY BONUS			
1-336-704.001	SALARY - DEPUTY	8,400.00	700.00	7,700.00
1-336-706.000	FIRE RUNS	3,150.00		3,150.00
1-336-715.000	SOCSEC/MEDICARE TWP SHARE	1,800.00	214.20	1,585.80
1-336-716.000	401K TWP SHARE	600.00	136.67	463.33
1-336-717.001	INS.-COUNTY DUES	1,450.00	1,278.11	171.89
1-336-727.000	OFFICE SUPPLIES	1,000.00		1,000.00
1-336-759.000	FUEL	2,500.00	604.16	1,895.84
1-336-850.000	PAGER/PHONE/INTERNET/RADIO	4,000.00	356.73	3,643.27
1-336-852.000	CABLE			
1-336-920.002	UTILITIES - FIRE STATION	4,000.00	1,035.09	2,964.91
1-336-930.001	BUILDING MAINTENANCE	2,000.00		2,000.00
1-336-931.000	MAINTENANCE (EQUIP)	4,000.00	348.36	3,651.64
1-336-932.000	VEHICLE MAINTENANCE	7,000.00	6,876.29	123.71
1-336-934.001	EQUIP TESTING (ALL)	10,000.00	1,373.70	8,626.30
1-336-955.000	MISCELLANEOUS	200.00		200.00
1-336-955.002	FIRE DONATION EXPENSES			
1-336-957.000	DUES/TRNG/CONV/SCHOOLS/SEMINARS	3,000.00		3,000.00
1-336-971.003	CAPITAL OUTLAY/GRANT MATCH	3,200.00		3,200.00
1-336-972.000	FIRE TRUCK LOAN	9,000.00	(7,092.09)	16,092.09
1-336-985.000	NEW EQUIP. PURCHASE	20,000.00	1,342.18	18,657.82
T OF REVENUES/APPROPRIATIONS - 336 - FIRE		(93,700.00)	(9,273.40)	84,426.60
pt 371 - INSPECTIONS				
1-371-700.000	BUILDING INSPECTOR	6,000.00	300.00	5,700.00
1-371-707.000	ELECTRICAL INSPECTOR	2,500.00		2,500.00
1-371-707.001	MECHANICAL INSPECTOR	1,500.00	120.00	1,380.00
1-371-707.002	NOTICES, EXPENSES	100.00		100.00
1-371-707.003	PLUMBING INSPECTOR	100.00		100.00
1-371-715.000	SOCSEC/MEDICARE TWP SHARE	500.00	32.13	467.87
T OF REVENUES/APPROPRIATIONS - 371 - INSPECTIONS		(10,700.00)	(452.13)	10,247.87
pt 445 - DRAINS				
1-445-804.000	DRAINS @ LARGE	10,000.00		10,000.00
T OF REVENUES/APPROPRIATIONS - 445 - DRAINS		(10,000.00)		10,000.00
pt 446 - ROADS/BRIDGES				
1-446-804.001	ROADS, BRIDGES			
T OF REVENUES/APPROPRIATIONS - 446 - ROADS/BRIDGES				
pt 450 - MISTEGUAY CK LIGHTING				
1-450-804.003	MISTEGUAY CK LIGHTING	1,700.00	266.44	1,433.56
T OF REVENUES/APPROPRIATIONS - 450 - MISTEGUAY CK		(1,700.00)	(266.44)	1,433.56
pt 528 - REFUSE COLLECTION				
1-528-804.004	REFUSE COLLECTION	210,100.00	34,293.64	175,806.36
T OF REVENUES/APPROPRIATIONS - 528 - REFUSE COLLEC		(210,100.00)	(34,293.64)	175,806.36
pt 567 - CEMETERY				
1-567-801.003	SEXTON	4,635.00		4,635.00
1-567-930.000	MAINTENANCE	500.00		500.00
T OF REVENUES/APPROPRIATIONS - 567 - CEMETERY		(5,135.00)		5,135.00
pt 651 - HEALTH & WELFARE				
1-651-801.009	AMBULANCE SERVICES			
T OF REVENUES/APPROPRIATIONS - 651 - HEALTH & WELF				
pt 701 - PLANNING/ZONING				
1-701-700.004	PLANNING COMMISSION			
1-701-703.001	ORD. COMPL. OFFCR	5,150.00	858.34	4,291.66
1-701-703.002	ZONING ADMINISTRAT.	6,500.00	1,083.34	5,416.66
1-701-704.005	PLANNING COMMISSION	6,000.00	750.00	5,250.00
1-701-704.010	ZONING BOARD OF APPEALS			
1-701-715.000	SOCSEC/MEDICARE TWP SHARE	1,200.00	250.07	949.93
1-701-861.000	MILEAGE	100.00		100.00
1-701-900.000	NOTICES, EXPENSES, PRINTING	2,800.00	118.35	2,681.65
1-701-955.000	MISCELLANEOUS	50.00	610.48	(560.48)
1-701-957.000	DUES/TRNG/CONV/SCHOOLS/SEMINARS	2,500.00	300.00	2,200.00
T OF REVENUES/APPROPRIATIONS - 701 - PLANNING/ZONI		(24,300.00)	(3,970.58)	20,329.42
pt 751 - CULTURE/PARKS & RECREATION				
1-751-703.006	PARK - LONGEVITY BONUS			
1-751-704.011	PARK COORDINATOR	520.00		520.00
1-751-715.000	SOCSEC/MEDICARE TWP SHARE	50.00		50.00
1-751-801.002	GRANT WRITER		3,937.50	(3,937.50)
1-751-801.004	RECR.-CULTURE/PARKS&REC	25,000.00		25,000.00

er: TISH
 : Maple Grove Twp

Fund: 101 GENERAL FUND

NUMBER	DESCRIPTION	2025-26 APPROVED BUDGET	2025-26 ACTIVITY	2025-26 APPROVED AMT CHANGE
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pt 751 -	CULTURE/PARKS & RECREATION			
1-751-801.005	CUSTODIAL SERVICES	16,000.00		16,000.00
1-751-920.003	UTILITIES - PARK	650.00	59.40	590.60
1-751-930.000	MAINTENANCE	5,000.00	493.23	4,506.77
1-751-985.000	NEW EQUIP. PURCHASE	500.00		500.00
T OF REVENUES/APPROPRIATIONS - 751 - CULTURE/PARKS		(47,720.00)	(4,490.13)	43,229.87
<hr/>				
TIMATED REVENUES - FUND 101		696,680.00	50,709.61	28,457.56
PROPRIATIONS - FUND 101		799,415.00	124,987.05	(28,457.56)
T OF REVENUES/APPROPRIATIONS - FUND 101		(102,735.00)	(74,277.44)	(28,457.56)
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				

er: TISH
 : Maple Grove Twp

Fund: 703 CURRENT TAX COLLECTION FUND

NUMBER	DESCRIPTION	2025-26 APPROVED BUDGET	2025-26 ACTIVITY	2025-26 APPROVED AMT CHANGE
pt 000				
3-000-402.000	TAX - TOWNSHIP LOCAL OPERATING P			
3-000-402.001	TAX - TOWNSHIP SET ADMIN FEE \$2.5			
3-000-447.000	TAX - TOWNSHIP ADMIN FEE SUMMER &			
3-000-447.001	TAX - TOWNSHIP ADMIN PENALTY		(1,466.55)	1,466.55
3-000-447.002	TAX - TOWNSHIP ADMIN INTEREST			
3-000-451.001	SP ASSES - TRASH			
3-000-451.002	SP ASSES - MISTEQUAY LGT			
3-000-451.003	SP ASSES - TTA (AMBULANCE)			
3-000-699.000	TRANSFER IN			
3-000-995.000	TRANSFERS OUT			
T OF REVENUES/APPROPRIATIONS - 000 -			(1,466.55)	(1,466.55)
TIMATED REVENUES - FUND 703			(1,466.55)	(1,466.55)
PROPRIATIONS - FUND 703				1,466.55
T OF REVENUES/APPROPRIATIONS - FUND 703			(1,466.55)	1,466.55
BEGINNING FUND BALANCE				
ENDING FUND BALANCE				
TIMATED REVENUES - ALL FUNDS		696,680.00	49,243.06	28,457.56
PROPRIATIONS - ALL FUNDS		799,415.00	124,987.05	(28,457.56)
T OF REVENUES/APPROPRIATIONS - ALL FUNDS		(102,735.00)	(75,743.99)	
GINNING FUND BALANCE - ALL FUNDS				
DING FUND BALANCE - ALL FUNDS				

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/19/2025	GEN	206(E)	CONSUMERS ENERGY	LIGHTING - TWP PROP	920.001	265	99.07
05/19/2025	GEN	207(E)	CONSUMERS ENERGY	MISTEGUAY CK LIGHTING	804.003	450	125.87
05/19/2025	GEN	208(E)	CONSUMERS ENERGY	UTILITIES - FIRE STATION	920.002	336	464.28
05/19/2025	GEN	209(E)	CONSUMERS ENERGY	LIGHTING - TWP PROP	920.001	265	133.21
05/19/2025	GEN	210(E)	CONSUMERS ENERGY	UTILITIES - PARK	920.003	751	30.71
05/19/2025	GEN	211(E)	CONSUMERS ENERGY	UTILITIES - TWP HALL	920.000	265	517.91
05/19/2025	GEN	212(E)	CONSUMERS ENERGY	LIGHTING - TWP PROP	920.001	265	21.48
05/19/2025	GEN	213(E) #	VISA	ENVELOPES	727.000	210	430.80
				DECORATIONS	727.000	210	21.19
				OFFICE INTERNET - MARCH BILL	850.000	210	53.38
				GOOGLE EMAIL HOSTING	705.002	228	99.01
				WORDPRESS HOSTING	705.007	228	203.88
				BACKBLAZE - BACKUP SOFTWARE	801.006	228	297.00
				FIRE FUEL	759.000	336	438.26
				FENCE REPAIR - PARK	930.000	751	493.23
				CHECK GEN 213(E) TOTAL FOR FUND 101:			<u>2,036.75</u>
05/19/2025	GEN	214(E)	GOOGLE LLC	EMAIL HOSTING	705.002	228	111.60
05/19/2025	GEN	21588	APOLLO FIRE APPARATUS SALES AND	VEHICLE MAINTENANCE	932.000	336	1,507.36
				VEHICLE MAINTENANCE	932.000	336	1,034.36
				VEHICLE MAINTENANCE	932.000	336	749.00
				VEHICLE MAINTENANCE	932.000	336	756.49
				VEHICLE MAINTENANCE	932.000	336	1,517.59
				EQUIP TESTING (ALL) E-1	934.001	336	523.70
				EQUIP TESTING (ALL) U-4	934.001	336	425.00
				EQUIP TESTING (ALL) E-6	934.001	336	425.00
				CHECK GEN 21588 TOTAL FOR FUND 101:			<u>6,938.50</u>
05/19/2025	GEN	21589	BS & A SOFTWARE	SOFTWARE LICENSING MAY 2025-MAY2026	801.006	228	2,827.00
05/19/2025	GEN	21590	FAHEY SCHULTZ BURZYCH RHODES PLC	ATTORNEY FEES - INVOICE 29144	803.001	266	1,231.00
				ATTORNEY FEES - INVOICE 29145	803.001	266	1,869.50
				CHECK GEN 21590 TOTAL FOR FUND 101:			<u>3,100.50</u>
05/19/2025	GEN	21591	GROSS MOWER SALES	VEHICLE MAINTENANCE	932.000	336	215.99
05/19/2025	GEN	21592	LEGACY ASSESSING SERVICES	ASSESSING SERVICES	801.008	257	1,300.00

CHECK DISBURSEMENT REPORT FOR MAPLE GROVE TWP, SAGINAW COUNTY
CHECK DATE FROM 05/01/2025 - 05/31/2025
Banks: GEN

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND							
05/19/2025	GEN	21593	MICHIGAN TOWNSHIPS ASSOCIATION	DUES/TRNG/CONV/SCHOOLS/SEMINARS WEBINAR	957.000	215	25.00
05/19/2025	GEN	21594	MID MICHIGAN WASTE AUTHORITY	REFUSE COLLECTION	804.004	528	17,020.93
05/19/2025	GEN	21595	VIEW NEWSPAPER GROUP	NOTICES, EXPENSES, PRINTING	900.000	701	26.30
05/19/2025	GEN	21596	VILLAGE LOCKSMITH	MAINTENANCE FIX DOOR LOCK	930.000	265	35.00
05/19/2025	GEN	21597	WM CORPORATE SERVICES, INC.	REFUSE COLLECTION DUMPSTER	804.004	528	97.22
05/19/2025	GEN	21598	CINDY HORTON	CUSTOMER DEPOSITS - HALL RENTAL	255.000	000	200.00
05/19/2025	GEN	21599	HEIDI BIRCHMEIER	CUSTOMER DEPOSITS - HALL RENTAL	255.000	000	200.00
05/19/2025	GEN	21600	KAY GROSS	CUSTOMER DEPOSITS - HALL RENTAL	255.000	000	200.00
05/19/2025	GEN	21601	MICHAEL DURFEE	CUSTOMER DEPOSITS - HALL RENTAL	255.000	000	150.00
05/19/2025	GEN	21602	LINDA GRAHAM	CUSTOMER DEPOSITS - HALL RENTAL	255.000	000	200.00
05/19/2025	GEN	21603	BRANDON NIXON	REFUND ON PERMIT - OFFSET W REVENUE	955.000	701	450.00
05/19/2025	GEN	21606	ACRISURE	25 / 26 LIABILITY INSURANCE	717.000	210	43,002.00
Total for fund 101 GENERAL FUND							79,529.32
TOTAL - ALL FUNDS							79,529.32

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Saginaw County Emergency Services Mutual Aid Agreement

I. Statement of Purpose

To most adequately provide the best possible emergency services response in the participating communities, the undersigned agree to mutually and reciprocally aid and support each other as follows, subject to the following terms, conditions, and procedures:

II. Definitions:

- A. **Community:** Participating city, township, village, fire district, or commission who are signatories to this agreement or made parties to this agreement pursuant to its terms and conditions.
- B. **Emergency:** Circumstances requiring immediate action which requires fire fighters, fire equipment, emergency medical technicians, or emergency medical equipment additional to that available to the requesting community at the time of the emergency.
- C. **Fire Chief:** Includes Fire Chief or their designated representative, or such member of the fire department as is in charge of the fire department.
- D. **Fire Fighter:** A person involved in performing the duties and responsibilities of a fire department, certified at minimum of Fire Fighter I level or above and is under the auspices of a fire department prior to October 1, 1988.
- E. **Incident Commander:** The highest ranking fire officer or designee at the scene employed by the requesting community, who has the responsibility to direct the fire department at the time of the emergency.
- F. **Management:** Person designated to provide direction, incident command, or allowed to direct resources as needed by other requesting communities.
- G. **Mutual Aid Assistance:** Assistance from participating communities, pursuant to this agreement.
- H. **Requesting Community:** The community in which the emergency exists, which request aid pursuant to this agreement.
- I. **Responding Community:** The community which is called upon to send personnel and/or equipment pursuant to this agreement.

III. Determination of Need:

The Incident Commander (IC) of each community shall be responsible for determining and declaring the need for mutual aid assistance in their community. The requesting IC shall use their discretion to ensure that unnecessary personnel or equipment are not requested.

IV. Request for Assistance:

Upon determining and declaring the need for mutual aid assistance, the IC of the requesting community shall request assistance according to the established response procedures in the manner and agreed upon by all parties agreeing to this agreement. The person requesting mutual aid assistance shall identify themselves and state the capacity in which they are acting at the time the request is made. The following shall be done at the time of request:

- A. Describe emergency
- B. Designate staging area as needed
- C. Describe extent of need
- D. Specify services, personnel, or equipment needed or offered
- E. Specify means of communication for responding communities
- F. Present any other required or needed information pursuant to dispatch guidelines.

V. Response to Request:

The Fire Chief or member of Management of the responding community shall make available to the requesting community the personnel and equipment that is available to meet the needs of the emergency. If personnel or equipment are not available, the Fire Chief or member of Management of the responding community may respond to the request with whatever resources are available at the time of the request, or may decline if no such personnel or equipment are available. All communities to this agreement agree to use their best efforts to ensure availability; however, no community to this agreement shall be held liable for the failure to respond to a request for mutual aid assistance for any reason. Any community that is not able to comply with the request for mutual aid shall notify the requesting community immediately. All communities to this agreement agree to abide by the rules and regulations as stated in the *Standard Operating Policies* of the Saginaw County Fire Chiefs Association.

VI. Direction at Scene of Emergency:

The IC shall be responsible for all operations at the scene. The IC shall coordinate all response activity via the responding agencies officers and pursuant to their input, whenever possible.

VII. Withdrawal of Personnel and Equipment:

Personnel and equipment may be withdrawn at any time by the responding community at the direction of the Fire Chief or member of Management of the responding community, when circumstances require such withdrawal. The responding community shall not have any obligation to maintain their personnel or equipment in the requesting community for any longer period of time than is deemed necessary by the Fire Chief or Manager of responding community. A responding community shall not be held liable to a requesting community for leaving the scene of an emergency.

VIII. Recovery of Funds/Reimbursement of Expenses:

There are many potential sources for the recovery of funds expended for the purpose of emergency response, abatement, or removal of hazardous materials, and the like. The requesting community shall have the responsibility of recovery of such funds from the appropriate owners or insurers of same, or government funds or sources. Any responding unit of government which is a party to this agreement shall be reimbursed proportionally for those expenses incidental to its response to hazardous materials incidents upon recovery of the funds or source. The requesting community in an emergency, when making application for any funds for reimbursement of the cost of operations, shall apply for such funds for the responding communities. Each community will maintain appropriate records to support such applications. Application shall be made within sixty (60) business days of the last pertinent response, or within ten (10) business days of receiving notice of expense, whichever is later. Such expenses shall include, but are not limited to, labor costs, worker compensation benefits, other employee fringe benefits, administrative overhead, contract labor, cost of materials, apparatus, equipment or supplies actually used directly at the location of the incident, and other related expenses.

IX. Indemnity in Joint Training Programs

Each community entering this agreement shall indemnify and save all other participating communities harmless from all claims, judgments, demands, costs, attorney fees, damages, or the like, for bodily injury, including death, or property damage to any person or entity arising out of the acts or omissions of their personnel during joint training programs for emergency operations.

X. Indemnity

- A. The requesting community shall indemnify and save responding community harmless from all claims, judgments, demands, costs, attorney fees, damages, or the like for bodily injury, including death or property damage to any person or entity arising out of the acts and omissions of personnel of the responding community except for those arising out of the gross negligence or intentional torts of employees of the responding community which were not specifically ordered by the IC.
- B. Each of the undersigned communities shall assume liability for claims, judgments, demands, costs, attorney fees, damages, or the like, incurred by their employees or equipment arising out of transportation to or from any mutual aid effort pursuant to this agreement, whether or not said liability is incurred within the boundaries of the undersigned participating governmental unit.

XI. Cost of Equipment and Supplies

Reimbursement for the cost of equipment and supplies used while providing assistance is to be borne by the community owning the equipment and supplies, subject to reimbursement per Section VIII.

XII. Resolution of Participating Communities

This agreement shall become binding upon the adoption by resolution of each of the participating communities. The signature on the following pages affirms that this agreement has been adopted by the respective community. The resolution to adopt this agreement of each participating community shall be kept on file in the ordinary course of business by the respective communities, and copies of said resolutions shall be distributed to participating communities pursuant to their request.

XIII. Termination

Participation pursuant to this agreement may be terminated by any community to this agreement with written notice sixty (60) business days prior to the time the community wishes to withdraw their service from the Mutual Aid Agreement.

Albee Township

Signature

Date

Birch Run Township

Signature

Date

Blumfield Township

Signature

Date

Bridgeport Charter Township

Signature

Date

Buena Vista Charter Township

Signature

Date

Carrollton Township

Signature

Date

Chesaning – Brady Fire Authority

Signature

Date

Frankenmuth City-Township Commission

Signature

Date

James Township

Signature

Date

Jonesfield Lakefield Fire District

Signature

Date

Kochville Township

Signature

Date

Maple Grove Township

Signature

Date

Marion Township

Signature

Date

MBS International Airport

Signature

Date

Richland Township

Signature

Date

City of Saginaw

Signature

Date

Saginaw Charter Township

Signature

Date

Spaulding Township

Signature

Date

Taymouth Township

Signature

Date

Thomas Township

Signature

Date

Tittabawassee Township

Signature

Date

Tri-Township Fire District

Signature

Date

City of Zilwaukee

Signature

Date

RESOLUTION FOR SUBMISSION OF APPLICATION TO DNR RECREATION

PASSPORT GRANT

MAPLE GROVE TOWNSHIP

SAGINAW COUNTY, STATE OF MICHIGAN

Minutes of a regular meeting of the Township Trustees of Maple Grove Township, Saginaw County, State of Michigan, held on the 17th day of March, 2025 at 7:00 p.m., prevailing Eastern Time. RESOLUTION #: 2025-_____

PRESENT: _____

ABSENT: _____

The following preamble and resolution were offered by _____ and supported by _____.

RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION TO THE MICHIGAN DEPARTMENT OF NATURAL RESOURCES RECREATION PASSPORT GRANT PROGRAM FOR DEVELOPMENT OF MAPLE GROVE TOWNSHIP PARK WHEREAS, the location of the proposed project is within the jurisdiction of Maple Grove Township. WHEREAS, the TOWNSHIP has determined that the proposed project, if completed, will be a benefit to the community. WHEREAS, the amounts that are being requested under this grant is from the Michigan DNR's Recreation Passport grant program in an amount not to exceed \$100,000.00. WHEREAS, the amount referenced above will be matched with funds from Maple Grove Township in an amount not to exceed **\$30,000.00**. IT IS THEREFORE RESOLVED THAT:

1. The board supports submission of an Application to the Michigan Department of Natural Resources Recreation Passport Grant Program for Development of Maple Grove Township Park for an amount not to exceed \$100,000.00.
2. The amount referenced above will be matched with funds from Maple Grove Township in an amount not to exceed **\$30,000.00**.

3. The Supervisor is authorized to sign the Applications.

4. Any resolution or part of a Resolution in so far as they conflict with the provisions of this resolution are hereby rescinded.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Tish Yaros, Maple Grove Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Trustees of Maple Grove Township, Saginaw County, State of Michigan, at a regular meeting held on May 19th, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.