

RESOLUTION FOR MAPLE GROVE FEE SCHEDULE

MAPLE GROVE TOWNSHIP

SAGINAW COUNTY, STATE OF MICHIGAN

Minutes of a regular meeting of the Township Trustees of Maple Grove Township, Saginaw County, State of Michigan, held on the 21st day of August, 2023 at 7:00 p.m., prevailing Eastern Time.

RESOLUTION #: 2023-08-01

PRESENT: Supervisor Krupp, Treasurer Yaros, Clerk Yaros, Trustee Wendling & Trustee Peterman

ABENSET: None.

The following preamble and resolution were offered by Trustee Wendling and supported by Trustee Peterman.

MAPLE GROVE TOWNSHIP SCHEDULE OF FEES AND CHARGES

WHEREAS, the Maple Grove Township Board deems it necessary to charge fees in order to recover expenses associated with providing certain services and provide for the collection of fees; and

WHEREAS, specific State Acts, including Act 230 of 1972, being the State Construction Code Act; and Act 110 of 2006, being the Zoning Enabling Act; and Act 359 of 1941, being the Noxious Weeds Act; and Act 33 of 1951, being the Police and Fire Protection Act, specifically authorize the establishment of reasonable fees and charges for services rendered and provide for the collection of said fees; and

WHEREAS, the Township Board has mandated that vital services be provided for the health, safety, and welfare of Maple Grove Township, and has established reasonable fees for said acts and services.

NOW, THEREFORE, BE IT RESOLVED that the said fees and charges are hereby determined and established as follows:

-----**BUILDING and CODES DEPARTMENT**-----

Building Fees:

1.) Building Permits:

- A. Include a non-refundable application fee of \$50.00.
- B. Other building inspections are at the rate of \$55.00 per hour, unless noted.
- C. **Residential Plan Review** fees are in addition to permit fee, shall be as follows: Building permits only:
 - I. Residential permits less than \$100.00 plan review fee of \$30.00.
 - II. Residential permits over \$100.00 plan review fee of \$50.00.
 - III. Residential Plan Reviews that are denied, or additional documentation is requested, will be charged an additional plan review fee of \$25.00.

D. **Multifamily Residential, Commercial and Industrial Plan Review** fees shall be 50% of the building permit fee. Minimum fee of \$55.00 per trade permit that is required to complete the project.

- I. Commercial Plan Reviews that are denied or additional documentation is requested will be charged an additional plan review fee of \$55.00 per trade that was denied.

E. **Building Permit Fee Schedule:**

- I. Estimated cost of construction shall not be less than the values shown on the Building Permit Cost Calculations Form for Residential or the Building Valuation Data chart for Commercial.

F. **Building Permit Performance Bonds:**

*Building Permit Performance Bond amounts may vary depending on the type of work performed under the Building Permit.

Permits of \$100 but less than \$1000 shall post a \$325.00 bond which will be returned upon receipt of Certificate of Occupancy or approved final inspection. Performance bond may be withheld in the amount owed for additional inspections or additional permit fees, if not paid in full prior to the final inspection. Entire bond may be forfeited for changes to approved plans, missing any required inspections, additional inspection fees, any other code violations or occupancy prior to final approval.

- I. Permits of \$1001 or more shall post a \$750.00 bond which will be returned upon receipt of an occupancy permit and approved final inspection. Performance bond may be withheld in the amount owed for additional inspections or additional permit fees, if not paid in full prior to the final inspection. Entire bond may be forfeited for changes to approved plans, missing any required inspections, additional inspection fees, any other code violations or occupancy prior to final approval.

(Bonds noted will be held by the Township in a non-interest-bearing account.)

G. **Demolition - Residential & Commercial:**

I. Residential:

- a. Accessory structures (1 inspection) - \$85.00
- b. Single Family dwellings with crawl or basement (2 inspections) - \$125.00
- c. Additional inspections (over inspection noted) - \$55.00

II. Commercial:

- a. Accessory structures (1 inspection) - \$85.00
- b. Commercial structure with crawl or basement (2 inspections) - \$175.00
- c. Additional inspections (over 2) - \$55.00

III. Performance Bond on most demolition permits: \$1000.00. See below

- a. Entire bond may be forfeited for changes to approved plans, missing any required inspections, any other code violations or occupancy prior to final approval.
- b. Accessory structures and single wide manufactured homes will require a \$325.00 performance bond.
- c. Residential single wide manufactured homes shall be considered accessory structures and a bond required only when demolished on site.

H. Moved Buildings: Residential and Commercial:

- I. Residential base fee: Accessory \$250.00 - Dwellings \$500.00
 - a. Accessory structures (3 inspection - pre-move, footing & final) - \$165.00 plus the base fee.
 - b. Single Family dwellings with crawl or basement (5 inspections - pre-move, footing backfill, rough in, insulation & final) - \$245.00
 - c. Additional inspections (additional to inspections noted above) - \$55.00
- II. Commercial base fee: Accessory \$350.00 - Building \$600.00
 - a. Accessory structures (3 inspections - pre-move, footing & final) - \$165.00
 - b. Commercial structure with crawl or basement (5 inspections - pre-move, footing backfill, rough in, insulation & final) - \$245.00
 - c. Additional inspection (additional to amount above) - \$55.00
- III. Performance Bond for each moved building \$1000.00
 - a. Performance bond may be withheld in the amount owed for additional inspections or additional permit fees, if not paid in full prior to the final inspection. Entire bond may be forfeited for changes to approved plans, missing any required inspections, any other code violations or occupancy prior to final approval.
(Bonds noted will be held by the Township in a non-interest-bearing account.)

I. Temporary Certificate of Occupancy: Residential and Commercial:

- I. Residential:
 - a. Fee: \$50.00, All trade permits must be completed, inspected and approved prior to requesting the Temporary Certificate. All safety issues must be abated.
 - b. Performance Bond of \$1000.00, bondable items may be concrete, final grade, decks and landings at secondary doors in the winter months or any other unfinished required non safety code items as determined by the Building Inspector.
 - c. Performance Bond may be withheld in the amount owed for additional inspections or additional permit fees, if not paid in full prior to the final inspection. Entire bond may be forfeited for changes to approved plans, missing any required inspections, any other code violations or failing to complete the project in its entirety and obtain final permit approvals within the timeframe of the Certificate.
(Bonds noted will be held by the Township on a non-interest-bearing account.)
 - d. Temporary Certificates of Occupancy are valid for One Hundred Twenty (120) days from issuance with one renewal, additional fee required for renewal. A Temporary Certificate request letter must be signed and dated by both the general contractor and homeowner along with the fee.
- II. Commercial:
 - a. Fee: \$250.00, All trade permits must be completed, inspected and approved prior to requesting the Temporary Certificate.
 - b. Performance Bond of \$1500.00, bondable items may be concrete, asphalt, landscaping in the winter months or any other unfinished required non safety code items as determined by the Building Inspector.
 - c. Performance Bond may be withheld in the amount owed for additional

inspections or additional permit fees, if not paid in full prior to the final inspection. Entire bond may be forfeited for changes to approved plans, missing any required inspections, any other code violations or failing to complete the project in its entirety and obtain final permit approvals within the timeframe of the Certificate.

(Bonds noted will be held by the Township in a non-interest-bearing account.)

- d. All Temporary Certificates of Occupancy are valid for One Hundred Twenty (120) days from issuance with on renewal, additional fee required for renewal. A Temporary Certificate request letter must be signed and dated by both the general contractor and property owner along with the fee.

J. Expired Building and Trade Permits:

- i. Any permit that expires due to a lack of inspections or suspension of work for a period of six (6) months after permit issuance or last inspection.
 - a. Permit Re-activation: If a permit has expired (no inspection for a six (6) month period), a fee of \$65.00 will be required to re-activate the permit. If there are multiple permits for a job, each permit uncompleted will need to be re-activated. When more than one inspection is required, an additional inspection fee will be required.
 - b. \$65.00 plus \$55.00 per required inspection to complete the project.
 - c. \$55.00 per additional inspection for missed, locked out, disapproved of work.
 - d. Disapproved inspections will require the payment of a reinspection fee. \$55.00 will be collected before another inspection is scheduled.

K. Work without a Permit Fee: There will be a \$100.00 fee for any work started prior to obtaining a permit of any kind. This fee is in addition to the permit fees.

L. Stop Work Order posting fee: \$55.00

M. Permit Responsibility Bond: \$500.00

- i. This Bond may be implemented when a contractor or homeowner fails to request all required inspections on any two (2) building, electrical, plumbing, and mechanical or zoning permits after said permits expire. Time period is based on a twelve (12) month period starting with the first permit expiration.
 - a. In order for the Permit Responsibility Bond to be implemented, two (2) (of the same trade) permits must expire without all required inspections having been requested within a one (1) year period. When the next permit (same trade as expired permits) that is applied for by the contractor or homeowner within one (1) year from the first expired permit issuance date will require the \$500.00 bond.
 - b. After six (6) months of compliance by the permit holder for obtaining all required inspections on permits obtained, the Permit Responsibility Bond will not be charged unless two (2) trade permits expire again within a one-year-period.
 - c. The Permit Responsibility Bond may be withheld in the amount owed for additional inspections or additional permit fees, if not paid in full prior to the final inspection. Entire bond may be forfeited for changes to approved plans, missing any required inspection, any other code violations or occupancy prior to final approval.

- d. The Permit Responsibility Bond is in addition to all other applicable bonds, i.e., demolition, moved building and regular building bond.

(Bonds noted will be held by the Township in a non-interest-bearing account.)

N. Inspection of Existing Buildings for Code Violations: Residential and Commercial

- I. Inspections requested by owner or tenant of existing structures for valid code violations. Permits such as; building, electrical, plumbing, mechanical or zoning.
 - a. Fee is \$55.00 per trade per hour each inspection.

O. Certificate of Occupancy for Existing Buildings: Commercial

- I. Due to the lack of a business registration, this allows inspections of commercial buildings to ensure that the proposed use complies with the zoning district. Secondly, building and fire departments have the information in order to maintain the health, welfare and safety of public buildings. The form provides vital information including owner and tenant contact information for police, fire and other departments in case of an emergency.
 - a. Fee is \$100.00.

P. Building and/or Code Enforcement Verification Letter Fee: \$35

Often banks, credit unions and other mortgage companies request a report or verification letters regarding open permits, open code enforcements, liens or other fees on properties.

2). Electrical Permits

Application Fee + Items + Required Inspections + Final Inspection = Total Permit Fee

a. Application Fee	\$50
b. Service thru 200 AMP	\$10
c. Service 201 thru 600 AMP	\$15
d. Service 601 thru 800 AMP	\$20
e. Service 801 thru 1200 AMP	\$25
f. >than 1200 AMP and GFI	\$50
g. Circuits, <u>each</u>	\$5
h. Lighting Fixture - per 25	\$6
i. Dishwasher	\$5
j. Furnace - Heater Unit	\$5
k. Electrical Heating Unit	\$5
l. Power Outlets (Ranges, etc)	\$7
m. Low Voltage Fixtures - <u>each</u>	\$4
n. Signs - Unit	\$10
o. Signs - Letter	\$15
p. Signs - Neon each 25 feet	\$20
q. Feeders & Bus Ducts per 50'	\$6
r. Mobile Home Park Site	\$6
s. Manufactured Home Site	\$75
t. Units up to 20 KVA & HP	\$6
u. Units 21 to 50 KVA & HP	\$10
v. Units 51 & over & HP	\$12
w. Emergency Lights - <u>each</u>	\$5

x. Fire Alarms - up to 10 devices	\$50
y. Fire Alarms - 11 to 20 devices	\$100
z. Fire Alarms - over 20 devices- <u>each</u>	\$5
aa. Drill & Pull Stations- <u>each</u>	\$5
bb. Outdoor pole lights- <u>each</u>	\$15
cc. General Repairs	\$40
dd. Fire/Smoke/CO2 Devices Res.- <u>each</u>	\$6
ee. Generator	\$30
ff. Central Air	\$15
gg. Pools & Spas-Motors & Bonding	\$30
hh. Add to Existing Valid Permit	\$25
ii. Temp Service or Service	\$55
jj. Rough Inspection	\$55
kk. Underground, If Alone	\$55
ll. Special/Code Compliance Inspections	\$75 per hour
mm. Conduit or grounding only	\$55
nn. Additional Inspections	\$55
oo. Final Inspection	\$55 Include in permit fee
pp. Rental Inspection	\$55
qq. After Hours Inspection (if inspector can)	\$125 (per hour)
rr. Business Inspection	\$55
ss. Solar Systems	\$45 each
tt. Certification Fee	\$20
uu. Plan Review Electrical, <u>per hour</u>	\$55
vv. Any work started without permit	\$100 discourage illegal work
ww. Permit Responsibility Bond	\$500 per permit

3). Plumbing Permits

Application fee + Items + Required Inspections + Final Inspection = total permit fee

a. Application Fee	\$50
b. Mobile Home Park Site	\$5
c. Manufactured/Modular Home Site	\$75
d. Fixtures, Drains, Water Appliances etc.	\$5 <u>each</u>
e. Stacks- <u>each</u>	\$5
f. Sewage ejectors, sumps- <u>each</u>	\$5
g. Sub-soil drains- <u>each</u>	\$5
h. Water Service > 2"	\$5
i. Water Service 2" to 6"	\$25
j. Water Service > 6"	\$50
k. Connection bldg. drain/sewer	\$5
l. Sewers < 6"	\$5
m. Sweers 6" and over	\$25
n. Manholes, catch basins- <u>each</u>	\$5
o. Medical gas piping + .05 ft.	\$45
p. Process Piping + .05 ft.	\$30

q. Hot water heater	\$10
r. General repairs	\$40
s. Add to existing valid permit	\$25
t. ¾" Water Distribution Pipe	\$15
u. 1" Water Distribution Pipe	\$12
v. 1 ¼" Water Distribution Pipe	\$15
w. 1 ½" Water Distribution Pipe	\$20
x. 2" Water Distribution Pipe	\$25
y. Over 2" Water Distribution Pipe	\$30
z. Backflow Preventer- <u>each</u>	\$5
aa. Domestic Water Treatment	\$10
bb. Rough Inspection	\$55
cc. Special/Code Compliance/hour	\$75 per hour
dd. Underground, if alone	\$55
ee. Additional Inspection	\$55
ff. Final Inspection	\$55 Include in permit fee
gg. After hours inspection (if inspector can)	\$125 (per hour)
hh. Rental Inspection	\$55
ii. Business Inspection	\$55
jj. Certification Fee	\$20
kk. Plan Review	\$55 per hour
ll. Any work started without a permit	\$100 to discourage illegal work
mm. Permit Responsibility Bond	\$500 per permit

4). Mechanical Permit

Application fee + Items + Required Inspections + Final Inspection = total permit fee

a. Application Fee	\$50
b. Res. Heating System + Pipe & Duct	\$50
c. Gas/Oil Burning Equipment	\$30
d. Residential Boiler	\$30
e. Water Heater	\$10
f. Flue/Vent/Damper/Dryer Vent	\$10
g. Solid Fuel/Gas Log Equipment	\$30
h. Chimney, Factory built	\$25
i. Gas Piping, <u>each opening</u>	\$5
j. Air Conditioning	\$30
k. Heat Pumps-Residential Complete	\$30
l. Exhaust Dryer, Kitchen & Bath-each	\$5
m. Aboveground Tanks-each	\$20
n. Aboveground Connections	\$20
o. Underground Tanks	\$25
p. Underground Connections	\$25
q. Humidifiers & Air Cleaners	\$10
r. Piping-minimum	\$25 and .05/ft
s. Duct-minimum	\$25 and .10/ft

t. Repairs to Duct, Gas Pipe, Boiler, etc.	\$40
u. Heat Pumps/Geothermal	\$20 Pipe not included
v. Manufactured/Modular Home Site	\$75
w. Air Handlers/Heat Wheels<10,000 CMF	\$20
x. Air Handlers/Heat Wheels>10,000 CMF	\$60
y. Commercial Hoods	\$25
z. Heat Recovery Units	\$10
aa. V.A.V. Boxes	\$10
bb. Unit Ventilators	\$10
cc. Unit Heaters (terminal units)	\$15
dd. Fire Supp. Head each-minimum \$20 +	\$1/head
ee. Evaporator Coils	\$30
ff. Refrigeration (split system)	\$30
gg. Chiller	\$30
hh. Cooling Towers	\$30
ii. Compressor	\$30
jj. Generator	\$30
kk. Add to Existing Valid Permit	\$25
ll. Rough Inspection	\$55
mm. Underground-if alone	\$55
nn. Special/Code Compliance/hr	\$75/hour
oo. Additional Inspection	\$55
pp. Final Inspection	\$55 Include in permit fee
qq. Rental Inspection	\$55
rr. Business Inspection	\$55
ss. After Hours Inspection (if inspector can)	\$125 per hour
tt. Certification Fee	\$20
uu. Plan Review per hour	\$55
vv. Any Work Started Without a Permit	\$100 discourage illegal work
ww. Permit Responsibility Bond	\$500 per permit

5). Sidewalk Permits

a. New House	\$20
b. Repairs to Existing Walk	\$10

6). Code Compliance Inspection (Liquor License)

a. All trades - inspections	\$275
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7). Other Inspections and Fees

a. Contractor Registration	NO CHARGE
b. Construction Board of Appeals	\$250
c. Hearings Officer	\$250
d. All other inspections not listed herein	\$55 per hour

8). Board up and eviction clean up fees shall be based on the following: Time, materials, supplies,

equipment, disposal charges and contract services may be used to determine exact fees for each incident. **

9). Hourly rates use of Township Equipment/Vehicles**

Minimum one (1) hour per each type of equipment/vehicle used.

DPW Pickup	\$50/hour
DPW Trucks	\$95/hour
DPW Specialty Equip.	\$115/hour

**Fee does not include costs for materials/supplies provided or personnel costs - costs for such will be an additional charge.

10). MISCELLANEOUS CHARGES:

1. Weed Control Ordinance per hour charge of cutting \$100/hour or any portion thereof
2. NSF Check Fees: For any and all checks to any and all Departments processed and returned for Insufficient funds to the Township of Maple Grove \$25
3. Photocopies/page
 - B&W \$.50/page
 - Color \$1/page

PLANNING, ZONING AND ASSESSING DEPARTMENTS

11). Zoning Fees

- a. Rezoning Request \$650
- b. Zoning Text Amendment \$1000
- c. Special Land Uses \$1000
- d. Commercial Site Plan Review \$750 + \$25 per acre
- e. Revised Site Plan Review \$125
- f. Planned Unit Developments \$700
- g. Zoning Board of Appeals (Com/Ind) \$500
- h. Zoning Board of Appeals (Residential) \$250
- i. Lot Splits \$75 + \$25 for each additional lot beyond the one (1) lot that is created due to the split.
- j. Lot/Land Combination \$25
- k. Lot Line Adjustment \$25
- l. Administrative Site Plan Review \$150
- m. Zoning Permit Fee \$45
- n. Zoning Verification Letter \$35
- o. Temporary Portable Signs \$15 per 15-day occurrence
- p. Zoning Maps \$5
- q. Storm Water Review Deposit \$600
- r. Commercial Solar Parks or Farms \$ pending
- s. ~~On-Site Wind Energy System~~
~~Tower heights under 75 feet and 10 kW or less of rated capacity—\$250 flat fee per tower.~~

◆ ~~Tower heights over 75 feet and/or over 10 kW in rated capacity – \$325 plus \$8 per foot of tower height over 75 feet per tower and special use fee shown below:~~

◆ ~~Special Use Fee – \$500 (includes up to 2 on-site towers)~~

~~Examples: One 65 foot tower with 1.9 kW wind turbine generator – flat fee applies – \$250~~

~~Two 65 foot towers with two 1.9 kW wind turbine generator – flat fee x 2 = \$500~~

~~One 85 foot tower with 10 kW wind turbine – 325 + \$80 (10 x \$8 for tower height) = \$405 + \$500 special use fee. Total fee = \$905~~

t. Parking Lot Construction Fee:

- I. All new commercial, industrial, residential and municipal parking lot construction, renovation or replacement projects require approval prior to construction.
- II. Planning Commission approval is required for construction, renovation or replacement of a parking lot that has over 20 parking spaces. Parking lot is included when a new parking lot is constructed with a new building.
- III. The Zoning Administrator may approve the site plan when the parking lot is less than 20 spaces unless a new building is also constructed.

IV. Fees:

- a. 1 to 20 spaces: \$150 Administrative approval
- b. 21 to 99 spaces: \$250 Planning Commission
- c. 100 + spaces: \$300 Planning Commission
- d. Landscaping features are required per Section 506 of the Zoning Ordinance. Site plan review of the site plan will dictate landscape features.
- e. Storm water plans must be reviewed by the Township engineer prior to any Township approval.
- f. Catch basins, storm water piping and driveways or accesses to the parking lot will require Saginaw Road Commission permits and approvals.
- g. Section ___ of Zoning Ordinance requires adequate provisions shall be made for the disposal of stormwater by any and all standards adopted by the township.
- h. Parking lots must be obtained by a state licensed electrical contractor prior to beginning lighting installation.
- i. Site plan must be drawn to scale and in a professional manner signed and stamped by a state licensed design professional and designed in compliance with the Zoning Ordinance (No. ____)

12). FIRE & POLICE INCIDENT COST RECOVERY

1. Fire & Rescue Services Incident Cost Recovery** \$325/hour

**minimum of one (1) hour per incident-residents excluded unless the incident is the result of a criminal act.

- a. A 10% administration fee will be added to all billable services.

2. Hazardous Materials/Hazardous Incident Cost Recovery**

Hourly rates for use of Township Equipment and Vehicles

Minimum one (1) hour per each type of equipment and vehicle used.

Fire Ranger UTV

\$35

Police Vehicles	\$75/hour
Utility Vehicle/Pickup	\$65/hour
Fire Dept. Light Rescue	\$90/hour
Fire Dept. Engines	\$195/hour
Fire Dept. Rescue Engines	\$250/hour
Fire Dept. Woodland Veh.	\$75/hour
DPW Pick up	\$50/hour
DPW Trucks	\$95/hour
DPW Specialty Equip.	\$115/hour
Personnel Costs	Actual Costs
Material Costs	Actual Costs
Incident Reports	\$10
Environmental Reports	\$10

**Fee does not include costs for materials/supplies provided or personnel costs - costs for such will be an additional charge.

1. Residents are not billed unless the incident is the result of a criminal act.
2. Fee does not include costs for materials and supplies.
3. Fee does not include personnel costs beyond one (1) staff member.
4. Fee does not include the use of third-party contract services.
5. A 10% administrative fee will be added to all billable services.

3. Fire Emergency Response (Ordinance #____) Schedule of Fees

A. False, Intentional and Malicious Alarms; Domestic Violence and Runaway Responses *

First Violation	no charge
Second Violation	no charge
Third Violation	\$100
Fourth or more violations	\$300

Fire Department

A. False, Intentional and Malicious Alarms *

First Violation	no charge
Second Violation	no charge
Third thru Fifth Violations	\$75
Sixth Violation	\$125
Seventh Violation	\$175
Eighth or more violations	\$250

- i. 30-day exemption or grace period for initial system installation.
- ii. Exceptions may be made for circumstances beyond the occupant's control.

B. Alarm or fire suppression contractor inspection/testing notification failure. Contractors who fail to notify Saginaw County Central Dispatch (911) or the Maple Grove Fire Department that they are performing system testing, which results in the fire department being activated. \$250 per occurrence.

* Violations are based on a 12-month period starting with the first violation.

i. A 10% administrative fee will be added to all billable services.

NOW THEREFORE BE IT RESOLVED that the Maple Grove Township Board of Trustees hereby adopts, by resolution, said building fee schedule and other charges for services which are subject to change at the discretion of the Township Board.

AYES: Supervisor Krupp, Treasurer Yaros, Clerk Yaros, Trustee Wendling & Trustee Peterman

NAYS: None.

RESOLUTION DECLARED ADOPTED.



Tish Yaros, Maple Grove Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Trustees of Maple Grove Township, Saginaw County, State of Michigan, at a regular meeting held on August 21, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.